

**HWB FORWARD PLAN 2015-16:**

<b>Date</b>	<b>Item</b>	<b>Lead</b>	<b>Report Deadline</b>	<b>Details/ required action</b>	<b>Outcome and Actions</b>
5 March	<b>1. Pharmaceutical Needs Assessment</b>	Lou Patten	24 Feb	<ul style="list-style-type: none"> <li>Final Sign Off before 1 April 2015</li> </ul>	The Board agreed for the PNA to be published and for any final responsibility for approval be delegated to the Aylesbury Vale Chief Officer. The Board agreed that an agenda item looking at the role of pharmacies and responsibility for communicating with the public be added to the work programme.
	<b>2. Better Care Fund</b>	Trevor Boyd/ Lesley Perkin		<ul style="list-style-type: none"> <li>Final review by the HWB before 1 April</li> </ul>	It was agreed that metrics measuring how the Better Care Fund is working in practice be reported to members of the Board on a more regular basis and for HWB members to also have regular sight of the risk register.
	<b>3. Mental Health Concordat Update</b>	Trevor Boyd		<ul style="list-style-type: none"> <li>Update following November meeting</li> </ul>	The MHC to be considered again at the June meets and that Alan Baldwin, Assistant Chief Constable and a representative from the ambulance service is

					invited to attend.
	<b>4. OFSTED Improvement Plan</b>	<i>David Johnston</i>		<ul style="list-style-type: none"> <li><i>Standing Item</i></li> </ul>	The presentation of performance diagrams needs further clarification. David Johnston to provide a more detailed up date to the Health and Wellbeing Board in June.
	<b>5. Developing the Primary Care Strategy</b>	<i>Lou Patten and Annett Gamell</i>		<ul style="list-style-type: none"> <li><i>Update for HWB members</i></li> </ul>	The board requested further updates on the PCS at future meetings and specifically how members of the public will be engaged to ensure the success of the objectives of the strategy.
	<b>5. HWB Governance Report and Forward Plan</b>	<i>Trevor Boyd/Katie McDonald</i>		<ul style="list-style-type: none"> <li><i>For agreement, updates and suggestions to work programme</i></li> </ul>	Governance arrangements and Terms of Reference agreed.
<b>30 April</b>	<i>Strategic Health Liaison Meeting prior to Board meeting</i>				
	<b>1. Update on Buckinghamshire's Physical Activity Strategy and Active Bucks</b>	<i>Dr Jane O'Grady</i>	<b>Weds 22 April 2015</b>	<ul style="list-style-type: none"> <li><i>Update from partners on contributions to the county-wide strategy and Active Bucks programme</i></li> </ul>	Board members welcomed and supported the Bucks Physical Activity Strategy and Active Bucks. The Board requested specific updates on recurring themes and ideas collected from local residents during summer engagement events.
	<b>2. Update from BHT</b>	<i>Neil Dardis,</i>		<ul style="list-style-type: none"> <li><i>Update on the Learning</i></li> </ul>	The Board Members

	<p><b>on the published investigation reports on the association of Jimmy Savile and Stoke Mandeville Hospital.</b></p>	<p>CEO, BHT</p>		<p><i>from the Speaking Out Independent Investigation into Saville’s Association with Stoke Mandeville Hospital</i></p>	<p>welcomed the report and the actions being taken in response to the recommendations within the Speaking Out Independent Investigation report. Board members were keen to understand any impact on the crucial role of volunteers. Dr Tina Fey reported that there had not been a reduction in volunteers since new assurance processes had been put in place.</p>
	<p><b>3. Draft Protocol Outlining Relationship between Buckinghamshire Safeguarding Children Board, Buckinghamshire Safeguarding Adults Board, Health &amp; Wellbeing Board</b></p>	<p>Katie McDonald</p>		<ul style="list-style-type: none"> <li>• <i>To agree on the general principles set out in the protocol</i></li> <li>• <i>To agree the proposals for shared reporting arrangements</i></li> </ul>	<p>Board Members agreed:-</p> <ol style="list-style-type: none"> <li>1. The general principles set out in the protocol subject to the addition of the Boards mentioned above;</li> <li>2. Any further comments to be sent directly back to the lead officers following the meeting;</li> <li>3. The proposals for shared reporting arrangements for the Board Chairmen to meet on an annual</li> </ol>

					basis to agree on how the Boards will work together on themes of common interest.
	<b>4. ADASS Report, 'Distinctive, Valued, Personal – Why Social Care Matters: The Next Five Years</b>	Trevor Boyd		<ul style="list-style-type: none"> <li><i>For information</i></li> </ul>	Item moved to future meeting.
<b>18 June</b>	<b>1. Healthwatch Report</b>	Richard Corbett, CEO Healthwatch	<b>Tuesday 10 June</b>	<ul style="list-style-type: none"> <li><i>Update from Healthwatch on work carried out and using powers to enter and observe</i></li> </ul>	The report was welcomed by members. Members discussed the importance of engagement with residents and joining this across the system to avoid duplication.
	<b>2. Mental Health Concordat</b>	Trevor Boyd		<ul style="list-style-type: none"> <li><i>Update following March meeting</i></li> </ul>	The Board welcomed the progress made on the Buckinghamshire Crisis Care Concordat Action Plan and positive partnership working. The report requested a progress report in 6 month's time.
	<b>3. Better Care Fund</b>	Lesley Perkin		<ul style="list-style-type: none"> <li><i>Update on progress of implementation of the Integrated Care Programme, including metrics and risk register</i></li> </ul>	It was agreed that at future meetings the HWB would receive a high level report outlining the national indicators alongside a flash report providing a narrative on any exceptions or high risks

					for concern where the Board could consider blockages and intervention solutions.
	<b>4.OFSTED Improvement Plan</b>	David Johnston		<ul style="list-style-type: none"> <li>• <i>Update for the Board on progress</i></li> </ul>	The Board welcomed the report and agreed that now the work of the Improvement Plan is evolving that more high level reporting specific to the health and wellbeing indicators should be coming to the Health and Wellbeing Board to avoid duplication.
<b>1 Oct</b>	<b>1. Whole System Resilience: Health and Social Care Winter Pressures in Buckinghamshire</b>	Lou Patten/ Annet Gamell		<ul style="list-style-type: none"> <li>• Ensuring plans and support is in place</li> </ul>	
	<b>2. Health and Wellbeing Board Member Commissioning Intentions 2016-17 and update on the development of Buckinghamshire's Joint Strategic Needs Assessment</b>	Katie McDonald,  Representatives from each organisation		<ul style="list-style-type: none"> <li>• To provide an update on the development of Buckinghamshire's Joint Strategic Needs Assessment for 2016-2020 and future alignment with the commissioning cycle</li> <li>• Share the commissioning intentions and key commissioning priorities of Board member organisations for 2016-17</li> </ul>	
	<b>3. Annual Reports from Chairs of the Safeguarding</b>	BSCB Chair BSAB Chair		<ul style="list-style-type: none"> <li>• Statutory requirement</li> </ul>	

	<b>Boards</b>				
	<b>4. Better Care Fund Progress report</b>	Lesley Perkin		<ul style="list-style-type: none"> <li>• Standing item</li> <li>• To include update on agreed metrics and high level risks</li> </ul>	
	<b>5. Children and Young People Improvement Plan</b>	David Johnston		<ul style="list-style-type: none"> <li>• Verbal update</li> </ul>	
	<b>6. Update on Physical Activity Strategy and Active Bucks (for information)</b>	Jane O'Grady		<ul style="list-style-type: none"> <li>• Information provided to the Board</li> <li>• Identify areas where board members and organisations can support the Physical Activity Strategy and Active Bucks</li> </ul>	
	<b>7. CAMHS Additional Funding Allocation and Transformation Plans</b>	Juliet Sutton		<ul style="list-style-type: none"> <li>• To outline the progress to date on completion of the Children and Young People's Mental Health Transformation Plans</li> <li>• To recommend the proposed sign off process for the Plan ahead of the 16th October deadline and ongoing governance arrangements</li> </ul>	

<b>3 Dec</b>	<b>6 month progress report on the Mental Health Concordat</b>	Trevor Boyd			
	<b>Detailed progress report on Integrated Care Plan (BCF) implementation</b>	Trevor Boyd			
	<b>Children and Young People Improvement Plan Report</b>	David Johnston			
	<b>Natural Environment Partnership</b>	Annet Gamell			
<b>Jan 2016</b>					
	<b>Better Care Fund Progress Report</b>			•	
<b>March 2016</b>	<b>Director of Public Health Annual Report</b>	Jane O'Grady			
	<b>Joint Strategic Needs Assessment development update</b>	Jane O'Grady			
	<b>Children and Young People's Improvement Plan</b>	David Johnston			
	<b>Integrated Care Plan (Better Care Fund) Progress Report</b>	Trevor Boyd			